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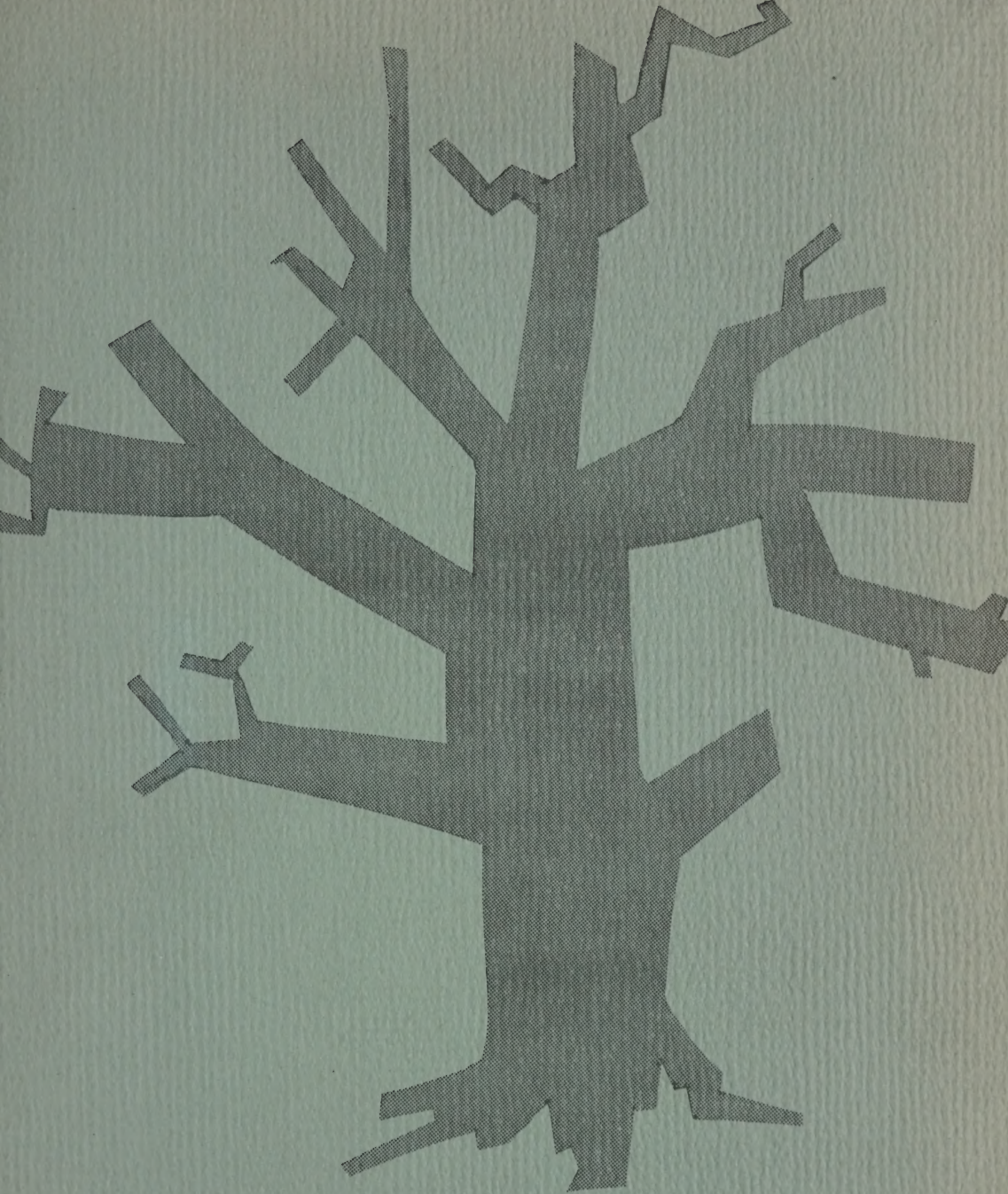
GENEALOGY COLLECTION

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GENEALOGY

A GENEALOGICAL BIBLIOGRAPHY c

and

A FAMILY HISTORY PROJECT

for

the County Historical Society

COMPILED FOR THE

OHIO INSTITUTE ON LOCAL AND STATE HISTORY

September, 1959

BY

Meredith B. Colket, Jr., Director,
Western Reserve Historical Society

Margaret Bouic

Delaware County Historical Society

Ohio Historical Society,

The Ohio State Museum,

Columbus 10, Ohio

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PREFACE

This workbook has been compiled for the use of local and county historical societies as an introduction to basic genealogical source materials.

The list of source materials and the bibliography have been reprinted with the permission of Meredith B. Colket Jr., Director, the Western Reserve Historical Society. The bibliography was originally compiled for the Institute of Genealogical Research.

The family history project outlined herein is based on an extremely successful program conducted by the Delaware County Historical Society in 1958. Because of their success with the project it has been included so that others might consider such a program for their organizations.

A. Introduction

1. Prerequisite to an understanding of genealogical research is a thorough knowledge of source materials.

The following sections on Genealogical Source Materials and a Genealogical Bibliography list some of the more important items to be considered. Any analysis of methods or procedures would be impractical within the limits of this workbook, however, the discussion at the Institute session on Genealogy should provide those previously unfamiliar with the subject with a basic working knowledge.

B. GENEALOGICAL SOURCE MATERIALS

1. Population census schedules
2. Military service records
3. Naval service records
4. Pension application files
5. Bounty land warrant application files
6. Church records
 - a. Vital records
 - b. Vestry records
 - c. Certificates of removal
7. Land records
 - a. Primary, such as records of entry
 - b. Secondary, such as deeds
8. Estate records
 - a. Wills
 - b. Administration papers
 - c. Guardianship papers
9. Passenger lists

10. Naturalization records
11. Passport applications
12. Tax records
13. Family records
 - a. Contemporary Bible records
 - b. Diaries
 - c. Letters
 - d. Samplers
14. Public vital records
15. Marriage licenses
16. Newspaper obituaries
17. Cemetery records
18. Contemporary tombstone inscriptions
19. City burial records
20. City directories

21. Apprenticeship records

22. Oaths of allegiance

23. Petitions for roads

24. Brand marks

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A FAMILY HISTORY PROJECT

I. A family history project was undertaken by the Delaware County Historical Society as part of its contribution to the Sesquicentennial Celebration of Delaware city and county in 1958.

A. The program for the year was planned to reach its culmination in the annual meeting in May when the summary of the genealogical project would be presented. In this manner special recognition was given to many residents.

1. The program for the year might include one or two meetings devoted to a review of the area's history including a study of early residents and their ancestors.

B. Publicity for the project must be appealing and frequent.

1. Along with the notices announcing each meeting mention the project.

2. An article announcing the project should appear in the local newspaper as well as occasional mention in notices of the regular

meetings.

3. Many people will naturally be interested in the project and for this reason the details of the project should be clearly and interestingly stated.
4. The blank questionnaire should be sent out early in the year and with the directions clearly stated.

II. Compiling the Information and Preparing the Summary.

- A. Upon receipt of the completed questionnaire, it should be recopied and the originals kept in a safe place.
- B. Each questionnaire must then be studied and the period of ancestry determined.
 1. A red circle indicates those who were in the county by 1850.
 2. A brown circle indicates those who were in the county between 1850-1900.
 3. A purple circle indicates those who were in the state before 1850.
 4. A blue circle indicates those who were in the state between 1850-1900.

5. A black circle indicates those who were in the county after 1900.

C. The information should then be compiled on 3 x 5 cards.

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1. The name of each ancestor before 1850.
2. The names of descendents now in the county who answered the questionnaire; or who were reported in the questionnaire; or those who answered the questionnaires but lived outside the county.
3. The combined information on the cards forms the basis for the summary report. The names of 1800-1850 ancestors were in capital letters with the names of all descendents in regular letters.
4. Interesting anecdotes and stories might also be included in the summary.
5. Sufficient copies of the summary should be made for distribution to interested persons.

III. Presentation of the Final Report.

- A. The annual meeting is the best time to conclude the project.

1. The program should be centered around the project and be given wide publicity. Many residents who are not members of your society can be attracted to such a meeting on the basis of personal recognition.
2. Recognition might also be given to the newest residents in the community. An interesting touch may be added by having a number of these persons report briefly on their ancestry.
3. Reports on the earliest family to settle and the most frequently reported family might also be given.
4. Tributes to the contributions of pioneer women, men who served in the wars, prominent persons, etc. would also add interest to the program.

IV. Evaluating the Project

A. The project should contribute to the society's betterment in two ways.

1. The society will have a fairly complete genealogical history of the area and will have acquired many interesting anecdotes of local history.

2. Many persons will become members of the society.
- B. Many persons will have found enjoyment in working on the project and at the same time learning more about their ancestors.
- c. With the base for a genealogical file established, the work can continue and be expanded. Greater emphasis might be given to the special interest stories which are found.

